

**CABINET MEETING OF
SOUTHWEST TEXAS JUNIOR COLLEGE**

April 4, 2013

The Cabinet members of Southwest Texas Junior College met on April 4, 2013 in the Administration Building - President's Office.

Cabinet members present were:

Dr. Hector Gonzales, President-Elect
Dr. Mark Underwood, Vice-President Academic Affairs
Dr. Blaine Bennett, Vice-President Student Services
Joe Barker, Vice-President Administrative Services
Anne Tarski, Vice-President Finance
Dick Whipple, Associate Vice-President Institutional Advancement
Gilbert Bermea, Associate Vice-President Eagle Pass Center
Margot Mata, Associate Vice-President Outreach
Johnny Guzman, Dean College of Applied Sciences
Romelia Aranda, Dean College of Workforce Training

Absent was Derek Sandoval, Associate Vice-President Del Rio Center

1. **Policy Manual Update**
 - a. **Local Policy changes**
 - i. **Titles**
 - ii. **Advised Vice-Presidents to review Update 28 for changes**
 - b. **Committee to address other policy changes**
 - c. **Review FY 2012 Performance Measure Report**
 - i. **Carol LaRue discussed definition on calculation**
2. **Exception Report**
 - a. **Reviewed Policy Form - made suggestions.**
3. **Mission Statement**
 - a. **August - Mission Statement for Board review**
4. **2010 - 2015 Strategic Plan**
 - a. **Review Action Plan that support each strategic objection**
 - b. **We will review - Discuss each strategic objective over the course of the next 4 months**
5. **SACS Reaffirmation Project**
 - a. **Discussed process**
6. **Items for President's Report**
 - a. **Due**
7. **Catalog Changes**
 - a. **Mark Underwood/Blaine Bennett working on language for suspension/probation/discipline for April board meeting.**
 - b. **ATI / Nursing**